



INFORMATION AND ADVICE SERVICE

We want to help you find the right course for you.

- Do you need information or advice to help you choose? Our centre staff will be happy to help. We have a course guide **Learning in the City** and course information sheets, also available on www.lasals.co.uk.
- Our information and advice service aims to be professional, friendly and **confidential**. If you want to talk in private, we may have a room today or we can make an appointment for you.
- We offer free and **impartial** information and advice about learning opportunities. If we do not have the right course for you, our staff will suggest somewhere else that may be able to meet your needs.
- For information on **course fees**, see the course guide or www.lasals.co.uk, where you'll also find details of **learner support funding**. Your course information sheet will advise you about extra costs such as exam fees. If you have a query, please don't hesitate to ask centre staff.
- If you have a disability or other support need, please speak to centre staff or contact the **Learning Support Coordinator** on 0116 233 4343 or email support@lasals.co.uk.
- For specialist advice on learning opportunities, our **Information Advice and Guidance Coordinator** is available on a drop-in or appointment basis at your centre. Please speak to centre staff or call 233 4343 or email iagsupport@lasals.co.uk.
- Our **Multi Access Centres** at Leicester Adult Education College, 2 Wellington St, 0116 233 4343, and Highfields Centre, 96 Melbourne Rd, 0116 253 1053, offer information, advice and guidance on training and work opportunities.

This sheet can be made available in other formats on request.

Please ask our centre staff for the help you require.